

AGENDA ITEM NO. 6

STAFF COMMITTEE

Date **30 APRIL 2012**

Title **REVISED EYE TEST POLICY**

1. PURPOSE / SUMMARY

To inform the Staff Committee of the revised Eye Test Policy.

2. KEY ISSUES

The Council is required under the Display Screen Equipment (DSE) regulations to provide all employees who are designated as habitual DSE users with an eye test and also to meet the expense of a basic pair of glasses for DSE use only. The Council has an existing Eye Test Policy which meets obligations under these regulations.

This policy has been in place since 2006, and is part of a comprehensive framework of people policies. This policy has now been reviewed and streamlined as part of the Council's ongoing programme of reviews.

A comprehensive consultation process has also been undertaken on this revised policy with the Corporate Management Team, Health and Safety Panel and the Staff Side group, who have endorsed the changes.

This policy is now being recommended for formal adoption and communication to staff.

3. RECOMMENDATION

That Staff Committee:

- Note and endorse the attached revised policy.

Wards Affected	All
Forward Plan Reference No. (if applicable)	N/A
Portfolio Holder	Councillor John Clark – Quality Organisation
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